



**FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS**  
**Terms of Reference for Consultant/PSA**

<b>Job Title:</b>	Socio-economist		
<b>Division/Department:</b>	FAO Viet Nam		
<b>Programme/Project Number:</b>	National Forest Assessment (NFA) Project GCP/GLO/194/MUL FIN-VN		
<b>Location:</b>	Hanoi, Viet Nam		
<b>Expected Start Date of Assignment:</b>	ASAP	<b>Duration:</b>	30 days WAE during a 4 month period
<b>Reports to:</b>	Ms Yuriko Shoji, FAOR Viet Nam Dr Nguyen Ba Ngai, National Project Director Mr Mikko Leppanen, Team Leader, FOM		

**GENERAL DESCRIPTION OF OBJECTIVE AND TASKS TO BE ACHIEVED**

**Objective**

The objective of the assignment is to provide support to the implementation of the FAO Finland Forestry Programme/National Forest Assessment (NFA) project in Viet Nam, in order to obtain improvements in the quality and scope of socio-economic (SE) data and information to be collected within the next National Forest Inventory, Monitoring and Assessment Programme (NFIMAP), and serving better the national forest related socio-economic information needs for national and international decision making and reporting.

The consultant will work together with the national socio-economic (NSE) expert, who has initiated the work on developing the SE methodology for the project and particularly support to the finalization of the data needs assessment, and preparation of work plans for continuation of the SE methodology designs. The consultant will work under the overall guidance of the FAO office in Hanoi, the Deputy National Project Director, the Coordinator of FAO Finland Forestry Programme in Rome, and technical guidance by the Chief Technical Advisor, and under the direct supervision of the National Project Coordinator. The consultant will work in cooperation with the national socio-economic expert, who has been already recruited to the project.

**Tasks**

The consultant will support:

- information needs assessment and definition of SE variables for the inventory;
- revise the work of the NSE expert on emerging national socio-economic information needs, referring to key national policies and strategies relevant to forest based socio-economic issues (including e.g. national development plan, economic development and poverty reduction strategy, national forest policy, national forest programme document), as well as relevant international commitments; identify and map related socio-economic needs;
- based on the work conducted by the NSE expert, propose with the NSE expert a prioritised and structured classification for NFIMAP SE information needs and a related prioritised list of socio-economic indicators and variables on which primary data could be collected through NFIMAP for validation with key stakeholders;
- prepare work plan for the national expert(s) to proceed in preparing a new draft SEM design for the socio-economic data collection; and
- provide guidance for the work of the NSE expert(s).

**KEY PERFORMANCE INDICATORS**

<b>Expected Outputs:</b>	<b>Required Completion Date:</b>
<p><b>Data/information needs assessment</b></p> <ul style="list-style-type: none"> <li>• Plan and assist national expert work on needs assessment, and review on socio-economic data collected in the previous NFIMAP cycles;</li> <li>• Together with NSE expert, identify emerging national socio-economic information needs, referring to key national policies and strategies relevant to forest based socio-economic issues (including e.g. national development plan, economic development and poverty reduction strategy, national forest policy, national forest programme document), as well as relevant international commitments; identify and map related socio-economic information needs;</li> <li>• Make recommendations for improvement on variables to be collected;</li> <li>• Present recommendations and outcomes in a technical working group meeting organised by the project for collecting feedback.</li> </ul>	To be arranged with Reporting Officers

**Workplan for preparing the new draft inventory design**

- Prepare workplan for the national expert(s) to proceed in preparing a new draft inventory design for socio-economic data collection. In this context, identify means how to reinforce participation of local authorities and stakeholders;
- Provide guidance for the work of NSE expert(s);
- Submit a consultancy report.

**REQUIRED COMPETENCIES****Academic Qualifications**

Advanced University degree (MSc) in Social Sciences, Socio-economy, Forestry Economics or related field.

**Technical Competencies and Experience Requirements**

- At least eight years working experience in socio-economics or related field in forestry and rural development sectors;
- good knowledge of the stakeholders in the forestry and rural development sectors; and
- Good working knowledge in spoken and written English.

Please send your application to:

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Forestry Department  
FAO  
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E-mail: VA-SEVN-12-FOM@fao.org

All applications will be treated with the strictest confidence

Deadline for applications: 30 June 2012